



# Town of Kearney

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## Property Tax Notice Email Consent Form

The Corporation of the Town of Kearney offers residents the opportunity to receive Municipal Property Tax Notices as an email attachment rather than by regular mail.

Transmitting information by email has a number of risks.

The Corporation of the Town of Kearney will use reasonable means to protect the security and confidentiality of email information sent and received. However, because of the risks associated with email, the municipality cannot guarantee the security and confidentiality of email communication, and will not be liable for improper disclosure of confidential information. For this reason, the customer must consent to the use of email for delivery of Municipal Tax Notices.

### Consent to the use of email for the delivery of Municipal Property Tax Notices requires agreement with the following:

1. I agree to add the Town of Kearney as a contact to the email address that I have provided.
2. Failure to receive an emailed Municipal Property Tax Notice does not release me from my responsibility to pay any charges specified on the Notice, or any penalties which may be incurred by late payment.
3. I will inform the Corporation of the Town of Kearney of any change in my email address as soon as possible, to prevent the misdirection of Notices and reduce the risk of my not receiving a Notice.
4. I may withdraw from email delivery at any time. To do so I will inform the Corporation of the Town of Kearney, and all Notices which were previously emailed to me will in the future be sent by regular mail.

### CUSTOMER ACKNOWLEDGEMENT AND CONSENT

Customer name \_\_\_\_\_ Roll Number \_\_\_\_\_

Customer mailing address \_\_\_\_\_

Customer email address \_\_\_\_\_

*I acknowledge that I have read and fully understand this document, and consent to the delivery of Municipal Property Tax Notices from the Corporation of the Town of Kearney to me by email.*

Customer signature \_\_\_\_\_ Date \_\_\_\_\_

**Interim Tax Notices** will be sent out the 1<sup>st</sup> week of February with the payment due date of the 1<sup>st</sup> installment on the last business day of February and 2<sup>nd</sup> installment due the last business day of April.

**Final Tax Notices** will be sent out the first week of August with the payment due date of the 1<sup>st</sup> installment on the last business day of August and the 2<sup>nd</sup> installment due on the last business day of October.